



Dear Parents/Carers.

The 'Sunrise and Sunset' Breakfast and After-School Club is available from 7:30am to 5:30pm Monday to Friday. It is staffed by existing members of the school team, who work with children across the school during the day and who know the children well. Children will be signed into Breakfast Club by a member of staff, each day, in the hall, in the morning. Normal safeguarding procedures are followed when the children are collected from After-School Club and we ask that you tell us if your child is being collected by someone else.

Registration forms must be completed before the child can attend and once booked, if a child does not attend for any reason, parents/carers will still be charged, as the place will have been reserved and staffing ratios adhered to.

Places are booked and paid for via Arbor. Sessions **must** be booked and paid for in **advance** and if sessions are not booked, we may not be able to accept your child.

Please complete and return a registration form and return in person or via email to the school office [office@widewellprimary.co.uk](mailto:office@widewellprimary.co.uk)

The fee structure for the provision is as follows:

<b>Early Bird Breakfast Club (7:30 – 8:45)</b>	<b>£6.00</b>
<b>Breakfast Club (8:00 – 8:45)</b>	<b>£4.00</b>
<b>After School Club (3:30 – 5:30)</b>	<b>£7.50</b>
<b>After School Club (3:30 – 4:30 or 4:30 – 5:30 after a school activity club)</b>	<b>£4.50</b>
<b>Late collection fee</b>	<b>£5.00</b>

**Breakfast or a snack is included.**

Regards,

Widewell Primary Academy.