

MOBILE PHONE /CAMERA POLICY

At 1-2-3 After School Club the use of mobile phones by children is prohibited.

If a child in our care has a mobile phone it must remain switched off and in their bag.

Staff are not permitted to use mobile phones when they are supervising children.

If a member of staff needs to make call they must inform the manager and make their request known, this call must be made in the privacy of the storeroom.

The manager will have access to a mobile phone at all times. This is to allow them the opportunity to send/receive texts and calls from parents/carers of the children in their care and also to make calls in the event of an emergency.

At no time will the camera function on the phone be used.

Parents are encouraged, in their induction letter, not to take mobile phone calls whilst on the setting's premises