

## *Maintenance and replacement of play equipment.*

*The school used by the After School Club has incorporated within it, significant safety features. If anything is a risk to the children, the equipment must be immediately removed or, for the outside area, the offending piece of equipment cordoned off.*

### *Outside Areas*

*The staff are to carry out a daily inspection of the outside areas of the After School Club before children arrive.*

*The inspection should include:*

*Checks for vandalism and acts of destruction, including broken glass and other waste materials.*

*Checks of all outside play equipment to ensure that it is fit for its purpose and free of defects.*

*Michelle Scott to liaise with school and Hall caretakers on a weekly basis to be made aware of any potential hazards.*

*School and Hall Caretakers to report any immediate hazards to after school staff*

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## *Inside Areas*

*Toys and construction equipment will be cleaned on a weekly basis.*

*This involves washing/ wiping with hot soapy water and the washing of containers/boxes.*

*Dressing up clothes will be washed fortnightly and any torn or broken books or games will be removed and replaced.*

*Staff will remain constantly vigilant while supervising play.*