

## CCTV

There is one CCTV camera operating 24 hours a day covering the outside play area used by the 123 club.

The camera is operated and maintained Interserve.

Only the Inter-serve manager and the building supervisor have access to the footage.

Footage is kept for 30 days then automatically recorded over.

A person may request to view footage but this must be done in writing and if granted is accompanied by the building supervisor and school principal.